



Listing Policies

MGMLS provides these Listing Policies as a quick, convenient reference on the most common issues members encounter with listings. Please note that this document is not a comprehensive list of all MGMLS policies and procedures; nor does this document discuss every MGMLS rule. This document provides guidance for most of the daily issues that are addressed by MGMLS

- All improved property listings (active and closed) shall have at least one photo of the front elevation of the main structure (*Applies to all Residential, Res. Income Producing, Commercial listings, and Rental Properties*)*
- No MLS photos shall contain a photo of a For Sale sign or other sign identifying the listing company, owner or builder.
- No listing shall contain any website address or phone numbers in the Public Remarks.
- Virtual tours uploaded should be non-branded
- Any property fitted with any type of lockbox must have a Mid GA MLS lockbox. Rule 5.2.1*
- No **lockbox codes** or **alarm codes** will be published in the MLS database.
- All listings must contain the Seller's name unless seller submits a signed affidavit requesting their name be withheld or a copy of the listing agreement showing that the name should be withheld.
- Any potential Short Sale must be noted in the Realtor comments.

* Fine associated with policy. See Rules & Regulations.